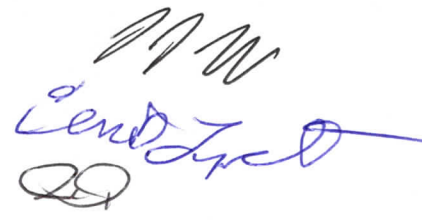


Lebanon, Maine Select Board  
Town Office Conference Room  
Minutes –Meeting  
November 4, 2021



Members Present

Paul Philbrick – Vice Chair  
Ernest Lizotte, Jr. – Selectman  
Jeffrey Adams – Selectman EXCUSED  
James DuPrie – Selectman

Others Present

Laura Bragg  
Corinna Cole  
Jeri Basko  
Jim Cray  
Chris Gilpatrick  
Lisa Norton

*For complete meeting minutes please view the meeting in full at <https://www.youtube.com/c/TownofLebanon>*

6:00 Pledge of Allegiance

6:02 Selectman DuPrie Motioned to accept the Minutes of 10/28/21 – not enough BOS members present to sign.

6:03 Paperwork – time off, Abatements & Supplements for R10-19A; R10-069; R10-069F; R4-062, Letter to business re: no dumping commercial waste, Code Enforcement Hours changing to Mon 8-10, Tues. 2-4 and Thur. 5-7 – ALL signed.

6:10 James Cray addressed the BOS about using the Legion Hall for BOS Meetings. Mr. Cray presented the BOS with a list of work that must be finished prior to using the building. Mr. Cray is asking for volunteers to complete the work. (List Attached)

Jeri Basko and the BOS discussed the Budget process for this year. The BOS and Budget Committee will hold joint workshops. Ms. Basko would like to separate some of the budgets for better control/oversight.

6:23 Old Business – the BOS will not meet the week of Thanksgiving. All items on the list were reviewed and updated. There were new items added to the list.

7:33 Selectmen Issues – Selectman DuPrie discussed the email receipt policy. Selectman DuPrie motioned to accept the email vendor receipt policy. Selectman Lizotte seconded. Vote taken; vote carried. Selectman DuPrie discussed the outstanding fines and next steps to enforce payment. Chair Philbrick addressed the BOS about seeing the letters prior to CEO sending them out. Laura Bragg explained that the CEO shows the BOS the letters to be sure the BOS will stand behind enforcement. If the BOS won't, it doesn't make sense to send the letters.

Lisa Norton addressed the BOS regarding CEO complaints. Selectman DuPrie will meet with her and report back to the BOS. Selectman Lizotte feels the entire BOS should be present. Chair Philbrick stated that this should be done in Executive Session. Selectman DuPrie will meet with Ms. Norton initially and advise the BOS.

Selectman DuPrie addressed Savannah Lane and the issues regarding the question of a sub division. The BOS agrees that they will treat a new building permit on Savannah Lane as a sub division. Chair Philbrick addressed an email that he received regarding the disposal of the solar panels after the solar farm moves out. Possibly require a bond? Chair Philbrick explained that the legal budget is almost

maxed out. Chair Philbrick proposed that the Marijuana monies be moved to legal to reimburse the legal budget spent on marijuana issues – approximately \$20,000.00. Discussion by Corinna Cole about not spending the marijuana monies before legal actions are resolved. Selectman DuPrie motioned to transfer \$20,000.00 from marijuana funds to legal funds. Selectman Lizotte seconded. Vote taken; vote carried. Chair Philbrick discussed the recovery funds that were received today. There are very strict limitations on how the money can be spent.

7:10 Public Participation – Laura Bragg asked for an update on the “Space Committee” and the need for written parameters. Corinna Cole asked about the Ethics Complaints and Chair Philbrick stated that he needs the BOS of 4 to proceed. Ms. Cole asked about the Wizard Hut & homeless encampments. Selectman DuPrie stated that these have been addressed. Ms. Cole asks about the deed being challenged for the fire station. Chair Philbrick states that the abutters are challenging this. Corinna Cole asked about the employees being bonded. Chair Philbrick stated that they are not and we currently do not have an Auditor. There is a bid out for a new auditor. Chris Gilpatrick asked why the BOS is sending a letter to a business dumping trash. The BOS explained that businesses are required, by Town Ordinance, to have their own dumpster and disposal service for their commercial trash. Mr. Gilpatrick discussed the commercial haulers that pick-up trash for residents and then use the transfer station. Mr. Gilpatrick feels that shouldn’t be allowed because it is the town supplementing their businesses. Chair Philbrick read the current Ordinance to make everyone aware that the current Ordinance is being followed. Selectman DuPrie feels the Ordinance needs to be reviewed and revised for the June referendum. Mr. Gilpatrick discussed dogs not being registered/licensed in town. Selectman Lizotte will follow up on the list of unregistered dogs and work on this project.

7:50 Ms. Cole asked for volunteers to help the American Legion.

7:52 Selectman DuPrie motioned to enter into Executive Session for Personnel Matters Pursuant to 1 MRSA § 405 (6)(A). Chair Philbrick seconded. Vote taken; vote carried.

8:30 Selectman DuPrie motioned to adjourn. Chair Philbrick seconded. Vote taken; vote carried.

**Selectmen's Meeting  
Agenda Items**

**The town would like to utilize the Legion Hall as a meeting place for the Selectmen's meetings until a more permanent location can be found.**

**Most of the following items need to be completed before the hall is usable for the Selectmen's meetings.**

- **ADA Ramp & Stairway Entrance Cap** - Work in Progress
- **Railings** for stairs and ramp
- **Heat** – Furnace hooked up, Transfer of fuel to basement tank
- **Bathrooms** - Work in Progress - Flooring, Sinks, Toilets, and Ceilings.
- **Water, Hot water** - On - Demand water heaters need to be installed.
- **Clearing out of Main Hall**, this is being worked on.
- **Stairway w/ stair-lift to Basement Hall**, - Work in Progress
- **Front Door** - Weather Sealing,
- **Cable**, internet connection
- **Occupancy permit**, most of these items need to be complete before we are granted a permit.

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