

**Lebanon, Maine Select Board
Minutes – Regular Meeting
Monday March 13th, 2017**

Members Present

Selectman Heath - Chairman
Selectman Nadeau

Others Present

Dorothy Bebris - Resident
Dana Coull - Taxpayer
Ben Thompson – Assessing Agent
Mary Lane – Resident
Deborah Wilson – Resident
Chris Gilpatrick - Resident

Chairman Heath made the motion to open the meeting. Selectman Nadeau seconded the motion. The meeting was opened at 3:02 pm.

Pledge of Allegiance

Paperwork/Discussion – The interim Administrative Assistant informed the Select Board that an informational packet for the 2020 Census was received.

Chairman Heath opened the meeting for public input.

Mr. Thompson mentioned that updated information for the supplemental bill for last year was obtained. There is a waterfront property in which the interior needs to be viewed in order to obtain information for abatement.

Mr. Thompson has a hearing with the County Commissioners scheduled for Wednesday March 15th for a property tax abatement appeal.

Mary Lane was curious as to if the “Marijuana Buildings” paid additional taxes and or fees. The current buildings are medicinal so they are exempt. Ms. Lane then asked if stores would be. At this time, nothing is in place.

Dorothy Bebris stated that she received a notice that her home was to be foreclosed on. She was in Connecticut for a few months and did not receive the notice in time to pay the taxes. Chairman Heath asked if payment by April 30th would be possible. When the balance is paid in full a Quitclaim Deed will be created.

Ms. Bebris mentioned that there is a name on the tax bill that should be removed. The bill has been sent to the wrong address in the past. Chairman Heath informed Ms. Bebris to speak with the Town Clerk in order to have the name change completed. Chairman Heath also added that the Town Clerk will also have the current amount that is due.

Ms. Bebris asked how she would set up a payment plan to pay her taxes in the future. Chairman Heath asked Mr. Thompson to join him in the treasurer’s office. When they returned, Mr. Thompson informed Ms. Bebris that she can set up a tax club account. Chairman Heath approved that the Town Clerk can take the full payment of the amount owed for the taxes. This amount will need to be paid in cash or a cashier’s check.

Chairman Heath started to open bids at 3:24 pm. Between both the Town properties bids and the Cemetery bids there were 13 entries submitted.

Mr. Gilpatrick made a valid point as to how the bids were submitted. If they were submitted as one lump sum, contractors would be paid the same amount each week even if they did not mow each week due to a dry season for example. If bids were submitted as payment per mow, the contractor is only paid for what work is actually performed.

Chairman Heath stated that the contracts will be awarded at the next regular Select Board meeting scheduled Monday March 20th at 5:00 pm.

Deborah Wilson asked if the Prospect Hill Cemetery was included in the bids that were submitted. Chairman Heath replied that the bid has not been sent as of yet. The treasurer explained that the perpetual care agreements are set in trusts. The trusts need to go through the Attorney General to combine the trusts.

Deborah Wilson asked if this needs to go through legal for advice on how this should be handled. Bids should be put out soon. To request bids for the Prospect Hill Cemetery mowing contract, from start to finish is will be approximately (30) thirty days. That would bring the opening of the bid at the end of April. Memorial Day won't be that far off. The Select Board is aware of this and will send out the bids as soon as they have the information on the trusts.

Ms. Wilson also mentioned that there is a cemetery committee in town and they could spot check the cemeteries to ensure that the work has been completed.

Dana Coull asked if the trusts were combined could the treasurer oversee. There are questions that still need to be looked into.

Dale Fisk the Town Clerk presented proposed changes to the Select Board for consideration. She is looking for a third work station in the front office. This third work station would help alleviate lines.

Purchase orders as well as budgetary line transfer forms were presented to the Select Board for approval and to be signed.

Chairman Heath made the motion to transfer \$1,500.00 to the office equipment line from tech fees for the work station. Selectman Nadeau seconded the motion. The vote was taken. The vote passed. Chairman Heath made the motion to transfer \$2,000.00 to the general government office supply line from tech fees for office supplies. The motion was seconded by Selectman Nadeau. The vote was taken. The vote carried.

Ms. Wilson would like to have the Waste Management representative contact information for the Lebanon Clean-up Day event. She mentioned that she would like to have Waste Management set up a table in the Town Office parking lot with recycling information. Ms. Wilsons tentative dates for the event are April 22nd or April 30th. Ms. Wilson stated that she will be out of state from May 10th thru May 24th.

Dana Coull mentioned that the Town of Milton, NH placed their sample ballot for their election on their website. Mr. Coull asked if it would be possible to do the same so that residents could read the ballot prior to the election. The suggestion will be taken into consideration.

Mr. Coull inquired about phone calls and e-mails from former Chairperson Torno and legal counsel have been viewed. Chairman Heath is not sure and will look into it.

The motion to adjourn was made by Chairman Heath. The motion was seconded by Selectman Nadeau. The vote was taken. The vote carried. The meeting adjourned at 4:52 pm.